

# Transcript Order Form



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Deposition Date: \_\_\_\_\_ Witness: \_\_\_\_\_

Case Style: \_\_\_\_\_ Case No. \_\_\_\_\_

I, the undersigned, do hereby request that I be provided with the following services in connection with the deposition(s) taken in the above-referenced cause. I also acknowledge my statutory and contractual responsibility for the timely payment of all items ordered. I, also agree to interest charges of 1.5% per month on any balance unpaid 30 days past the initial billing date. Please note: your signature does not automatically extend credit.

Written notice of order cancellation must be received prior to completion of production.

Unless otherwise specified, the standard order includes a hard copy transcript, exhibits, CD litigation package, condensed transcript and word index.

Your request of a rough draft or realtime connection requires the purchase of a final certified copy.

- |                            |                          |     |                          |    |
|----------------------------|--------------------------|-----|--------------------------|----|
| Rough Draft                | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| Realtime Connection        | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| Hard Copy Transcript       | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| Electronic Only Transcript | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| Electronic Only Exhibits   | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |

Email Address: \_\_\_\_\_ Date Needed: \_\_\_\_\_

Special Instructions:

Law Firm: \_\_\_\_\_ Full Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_